DR. SAGHIR AHMAD

Homeopathic Doctor · Educator & Academic Administrator

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PROFILE

Accomplished educator and academic administrator with nearly three decades of experience across schools, academies and online tutoring. Has led institutions as Vice Principal and Administrator, taught Mathematics and Statistics to middle, O Level and intermediate students, and is a qualified homeopathic doctor (DEHMS).

PROFESSIONAL EXPERIENCE

Administrator — Kishaa International (Pvt) Ltd, Islamabad | 2024 – Present

- Manage daily academy operations and staff coordination; handle admissions, records and parent communication.
- Organise schedules, examinations and academic events; maintain discipline and oversee classroom logistics.

Online Tutor — Iqra Tutoring (Pvt) Ltd | 2018 – 2024

- Taught Statistics and Mathematics to middle and O Level students online; designed digital lessons and assessed progress through quizzes, assignments and feedback.

Vice Principal — The Masters Academy | 2014 – 2018

- Supported the Principal in academic planning, staff supervision and daily administration; monitored teaching standards and curriculum implementation.

Mathematics Teacher — APSACS, Hyderabad | 2011 – 2013

- Taught Mathematics to middle and high school students using interactive methods; assessed performance through tests, assignments and progress reports.

Vice Principal — Jinnah Model School | 2004 – 2010

- Led academic planning and institutional management; guided faculty and oversaw examinations, schedules and co-curricular initiatives.

Administrator — Zeb Foundation | 1996 – 2004

- Streamlined office operations and documentation; coordinated teams, events and outreach; bridged departments, stakeholders and beneficiaries.

EDUCATION

M.A. Islamic Studies
University of the Punjab

B.Ed. — Physics, Mathematics
Allama Iqbal Open University

DEHMS — Electro-Homeopathy
Quaid-e-Azam Medical College

B.Sc. — Statistics, Applied Psychology, Geography
University of the Punjab

Intermediate — Statistics, Economics, Geography
BISE Rawalpindi

Matriculation — Physics, Chemistry, Biology, Mathematics
BISE Rawalpindi

KEY SKILLS

- Academic leadership
- Curriculum & lesson planning
- Maths & Statistics teaching
- Online teaching & ed-tech
- Examinations & assessment
- Staff supervision & mentoring
- Discipline & parent communication
- Admissions & administration
- Academic counselling & mentoring
- Electro-Homeopathic practice

ADDITIONAL QUALIFICATIONS

Online Quran Correspondence Course — IIUI, Islamabad

Bible Correspondence Course — Institute of Bible Correspondence Studies

Microsoft Office (Windows)

Working online with social media

Online writing work

LANGUAGES

English · Urdu · Punjabi

PUBLISHING & DIGITAL WORK

Author — Draft2Digital: Islamic books incl. Overcome Fear, Zawal-e-Bemisal, Sakinah — via Draft2Digital.

Gumroad: mindfuldesignes.gumroad.com — planners & journals (2027 Journal), Islamic books, WAppKit, ERP.

GitHub (DrSAhmad): Free web apps: github.com/DrSAhmad — Shaheen Academy, Islam, Zubaan, Sehat, QalamPress.

REFERENCES

Imran Shahzad (Iqra Tutoring) +92 318 5224307 · Zeb Khan (Kishaa International) +92 312 5526099
M. Khalid Ghouri (Advocate, The Masters Academy) +92 333 5185461 · Rashid Mehmood (Jinnah Model School) +92 336 5436030